



KINGSLAND CATFISH FESTIVAL

107 S Lee Street, Post Office Box 250 | Kingsland, GA 31548 | Phone: 912-729-5613 | www.KingslandCatfishFestival.org

FESTIVAL GENERAL INFORMATION

Festival Hours: Saturday, November 18, 2023 from 9:00AM – 6:00PM. All vendor booths are required to remain until 6:00PM on Saturday evening.

- **Set up time:** Setup times will be confirmed 2 weeks prior to event via email. Vendors may setup on Friday afternoon/evening after road closes or on Saturday morning prior to festival opening. All booths must be setup and vehicles must be clear of festival area by 9:00AM. All vendors are required to remain until 6:00PM. Due to heavy pedestrian traffic, **ABSOLUTELY NO VEHICLES WILL BE ALLOWED IN THE FESTIVAL AREA DURING FESTIVAL HOURS.**

- **Booth Space:** You may reserve more than one space. When submitting your application, please note the number of spaces needed on your vendor application to ensure that you are accommodated. If your booth will not fit in the space that you have reserved, you must purchase additional spaces.

We will try to limit vendor duplication as much as possible. Booth assignments will be given upon arrival on day of the event. Space assignments will be made at the discretion of the festival organizers.

- **Booth Amenities:** Vendors are provided booth spaces only. It is the responsibility of the vendor to provide tables, tents, canopies, signage, water, water hoses, lighting, extension cords, etc. If you require electricity, you **MUST** note that on your application or you **WILL NOT** be accommodated, no exceptions.

- **Cancellation:** The festival has a no refund policy, **NO REFUNDS GIVEN DUE TO INCLEMENT WEATHER OR OTHER CIRCUMSTANCES.**

- **Sales Tax:** Vendors are responsible for the collection and payment of all sales tax, as applicable. For more information, contact the Sales and Use Tax Division at (912) 389-4094.

- **Food Vendors:** All food vending must comply with Georgia Department of Health regulations and licensing. All food vendors, including non-profit vendors, will be inspected by the Camden County Health Department prior to selling any food items. No inspection fee will be charged for this service, but every food vendor must be inspected. If the Health Inspector finds a violation of the Health Code, they will advise the vendor of how to correct the problem. If the vendor is unable to correct the violation, they will not be allowed to sell at the festival. No refunds will be issued under these circumstances. For more information, contact the Camden County Health Department at (912) 729-6012.

All food vendors must have a minimum of 5lb ABC fire extinguisher on site.

Oil/grease must be removed by vendor. Do not pour into drains. Sand or absorbent materials must be used. All vendors are responsible for cleaning their booth space prior to leaving.

No sale of alcoholic beverages

- **Clean-up:** Each vendor must provide at least one trash can and liners for customer use. Each vendor is responsible for cleaning up their booth space prior to leaving the festival.

- **Electricity:** Power users must bring a 200ft. heavy duty, outdoor extension cord to handle your own current load. All extension cords must meet fire code specifications. Vendors must ensure extension cords do not create a tripping hazard.

BOOTH RULES & REGULATIONS

1. All booth spaces will be designated on street surface only.
2. There is NO overnight camping allowed in the vendor area. For RV park and lodging information, visit www.VisitKingsland.com
3. You exhibit at your own risk. All vendors must complete the liability waiver before setting up booth.
4. No soliciting or peddling outside the booth is permitted. No “hawking” or shouting from booth.
5. No loud music is allowed unless otherwise permitted by the festival organizers, in advance.
6. Advertising, marketing & promotion materials used in conjunction with your booth/activity in the festival are subject to approval by the festival committee prior to publication and production. Please submit approval to vendor@KingslandCatfishFestival.org for approval.
7. Prohibited from festival area: alcoholic beverages, fire arms, knives, and any & all weapons.
8. Food Vendors must furnish a complete, itemized list of menu items being sold. Food menus must be approved in advance and no additions will be made without prior written approval. The committee will review and limit items to help reduce duplication.
9. You are required to clean your area before leaving. Vendors cooking with oil must use floor coverings, sand or other absorbent materials. Do not pour oil or grease into storm drains; you will be fined.
10. Any vendor not complying with the above listed regulations will be asked to vacate the festival and no refund will be given. The festival organizer reserves the right to make any changes or additions.